

# Prescription Reimbursement Form

## How to Use this Form

Use this form to request prescription reimbursement for eligible prescription claims that you paid for out of pocket or out of network.

To ensure faster processing of your claim, be sure to do the following:

Complete the form on your computer or print it out and complete it using black or blue ink and print clearly and legibly.

- Complete all the applicable fields on the form.
- You may only use one form per claim.

If you have other insurance or Medicare, and it is primary to your plan, please include the explanation of benefits (EOB) from your other insurance or Medicare.

## To Receive the Maximum Benefit

Use a participating pharmacy to receive the maximum benefit. Your pharmacist can provide you with the most cost-effective options for your prescription.

For prescriptions that require prior authorization or notification, be sure to call the Member Services number on the back of your ID card.

## What Happens Next

Once you have completed the form, mail it with a copy of your receipt to the address below.

Address:

3001 PGA Boulevard Ste 202  
Palm Beach Gardens, FL 33410

Your request will be processed, and a response will be provided in approximately 4-6 weeks.

Below is a sample prescription label. Use this as a guide to find the information you need to complete this form. Each pharmacy has its own label format. Please ask your pharmacy to obtain any missing information.

ABC Pharmacy #1234	(813) 555-1234	
NPI: 1234567890	Date of Fill: 1/1/2022	
123 Any Road	Physician Name: Smith	
Tampa, FL 12345-6789	NPI: 1234567890	
John Doe	RX#: 1234567	
Take one (1) capsule by mouth three (3) times daily.	Copay: \$10.00	
Amoxicillin 500mg capsules (Teva)	Quantity Dispensed: 30	
12345-6789-01	Day Supply: 10	
	Refills Remaining: 1	
	Original Date: 1/1/2022	

- 1) Pharmacy NPI (National Provider Identification)
- 2) Date of Fill
- 3) Physician Name
- 4) Physician NPI Number
- 5) Prescription (RX) Number
- 6) Amount Paid
- 7) Quantity Dispensed
- 8) Day Supply
- 9) Drug Name
- 10) NDC (National Drug Code for the drug filled)

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Member Information			
Patient's Name (Last Name, First Name, MI)		Patient's DOB	Patient's Sex
Patient's Email			Patient's Phone
Insured's Name (Last Name, First Name, MI)		Patient's Relationship to Insured	
ID Number (on the front of your card)	Account/Plan Number (on the front of your card)		
Prescription Information			
Date Filled	RX Number	Quantity Dispensed	Day Supply
Drug Name			Drug Strength
Dosage Type (Optional)	Manufacturer (Optional)		
NDC# (Optional)	Pharmacy Name		
Pharmacy NPI (Optional)	Pharmacy NABP (Optional)	Amount Paid (Receipt Required)	
Pharmacy Address			
Prescriber Name (Last Name, First Name)		Prescriber NPI (Optional)	
Prescriber Address (City, State, Zip)			
Acknowledgement			
By signing below, I am stating that the information above is correct. Any person who knowingly files a statement of claim containing any misrepresentation or any false, incomplete, or misleading information, may be guilty of a criminal act punishable under law and may be subject to civil penalties.			
Signature		Date	Phone
Return Address			
<b>IMPORTANT:</b> Provide current mailing address. (A copy of the receipt must be included)			
First Name	Last Name		
Street Address	City, State, Zip		